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TABLA DE CONTROL DE CAMBIOS / TABLE OF CONTROL OF CHANGES

Revisión Revision	Motivo de la Revisión Revision Reason	Actualizado por Updated by	Fecha Date
A	Revisión Inicial Initial revision	Manolo Rivera	10/1/2024
B	Se actualiza sección 5.13 para definir métodos de evaluación de proveedores. 5.13 section updated to define supplier evaluation methods.	Manolo Rivera	9/02/2025
C	Se actualiza sección 5.10 y 5.14 para proceso NOE y evaluación de proveedores respectivamente. Section 5.10 and 5.14 for NOE process and supplier evaluation respectively.	Manolo Rivera	10/28/2025
D	Se agrega 5.2.2 Business Continuity and Risk Management y 5.4 Control of Processes.	Manolo Rivera	7/30/2026

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1. OBJETIVO / OBJECTIVE

To establish guidelines for vendor management.

2. ALCANCE / SCOPE

This document is applicable to all Monterrey Purchase Orders for materials and components consumed in its production process. This includes as defined in definitions; Raw Material; Special Processing; Subcontracted Components; Consumables and Product Standards.

This document describes the requirements for Quality, Delivery and other general requirements. Monterrey Product specific requirements will be communicated on the Purchase Order for that Product. Seller specific terms and conditions outside of this manual must be agreed upon and documented with the Monterrey purchasing group.

This Supplier Manual cancels and supersedes all previous versions of Monterrey Purchase Order Clauses and Conditions.

Any change to seller's organizational structure, location or ownership that may affect the quality or delivery of a product or service supplied to Monterrey shall be communicated in writing to Monterrey's purchasing Department prior to incorporation of such changes.

Monterrey must be notified prior to any work transfer. Work transfer is defined as: the movement of manufacturing from one location to another. This includes movement from the Supplier to a Sub-tier, or a change in manufacturing site within the Supplier's Organization.

****NOTE:** It is the Supplier's responsibility to flow-down these requirements to sub-tier/subcontract Suppliers.

3. REFERENCES

- SAE AS9100D Quality Management Systems - Requirements for Aviation, Space, and Defense Organizations
- CP-002 Supplier Quality Requirements

4. DEFINICIONS

N/A

5. PROCEDURE

5.1 Purchase Order Review

It is the responsibility of Seller to review all orders placed. Review must be adequate to ensure that Seller has the resources and capability to comply with the terms of the order as well as scheduled requirements.

Source inspection, when required, will be clearly stated in the purchase order text for the product.

5.2.1 Quality System Requirements

Organizations providing products or services to Monterrey shall maintain a documented Quality Management System. The preferred quality systems are SAE AS9100 or SAE AS9120, other suitable systems include NADCAP QMS; ISO9001:2015 and ISO/TS16949. It is Seller's responsibility to supply Monterrey with the most recent copy of its certification and any future re-certifications. Initial and subsequent periodic review of Seller's quality system may be performed at the option of Monterrey. In case of special processes and as required by OEMs, a NADCAP certification will be needed as part of approval vendor process into Monterrey Quality Management System.

5.2.2 Business Continuity and Risk Management

The Supplier shall maintain a documented Business Continuity Plan to ensure the continued ability to produce and deliver conforming aerospace products in the event of an emergency or significant business disruption. The plan shall address risk assessment, disaster recovery, contingency manufacturing, supply chain resilience, data protection, and recovery of critical operations. The Supplier shall periodically evaluate the effectiveness of the plan and implement corrective actions as required. Any disruption that may affect quality, regulatory compliance, or on-time delivery shall be communicated to the Customer within 24 hours of identification.

5.3 Approved Sources of Supply

5.3.1 Raw Material

Material shall be procured from approved sources of supply. Vendor must participate in all Monterrey and Monterrey Customer material programs. If clarification is required, it is the Vendors' responsibility to contact Monterrey's Purchasing Department.

5.3.2 Special Processes

Special Processes shall be performed by approved sources as applicable by process and Monterrey's Customer requirements. End Customer and intermediate Customers are specified on each purchase order or Engineering packages.

Reference Information regarding Special Processing approvals:

Approval Source	Document Name	Link
Boeing	D-14426	http://www.boeingsuppliers.com/d14426/index.html
Goodrich	Document 200	https://m1.grdns.com/livelink/livelink?func=LL.getlogin&NextURL=%2Fflivelink%2Fflivelink%3Ffunc%3DI%26objd%3D672196
General – NADCAP	Approved Sources	http://pri-network.org/ .

Reference Information for Process Specifications:

Approval Source	Link
Boeing	http://www.boeing.com/companyoffices/doingbiz/bps/index.html
Goodrich	https://m1.grdns.com/livelink/livelink?func=LL_getlogin&NextURL=%2F%2Flivelink%2F%2Flivelink%3Ffunc%3D%26objid%3D672196
Society of Automotive Engineers	http://www.sae.org
Military Standards	http://www.ihs.com/products/design/industry-standards/military-specs.aspx

ASTM	http://www.astm.org/cgi-bin/SoftCart.exe/index.shtml?E+mystore
ASME	http://www.asme.org/
ANSI	http://webstore.ansi.org/ansidocstore/default.asp
NAS	http://global.ihs.com

5.3.3 Hardware

All Boeing bearings and fasteners are controlled by the D-590 listing. This control may encompass manufacturer and distributor.

5.3.4 Metal Formed and Machined Product

All Metal Formed and Machined Product are subject to section 5.3 Approved Sources of Supply.

5.4 Control of Processes

First Article Inspection

Seller must submit an FAI per current revision of SAE AS9102 with all initial shipments of product via Net Inspect platform, in the event the

In addition to the required fields per current revision of AS9102 the following is required:

Requirement	Machined Product	Raw Material	Hardware	Assembly	Special Processing
Form 1					
Serial Number	X			X	
Part Revision Level	X		X	X	
Drawing Number (List all Authority Data Set)	X		X	X	
Drawing Revision Level (For all Authority Data Set)	X		X	X	
Additional Changes	X			X	
List components in Index section					
Form 2					
Material or Process		X			X
Specification		X			X
Certificate of Conformance Number	X	X	X	X	X
Functional Test Procedure Number		X			X
Acceptance Report Number		X			X

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Printed or electronically transmitted copies are not official.

Users are responsible for working with the latest approved revision

Form 3					
Reference Location	X			X	
Characteristic Designator	X			X	
Measurement Tools ID Reference	X			X	
Multiple Characteristics					
Balloon Drawing which includes: 100% of the drawing features including notes - Raw Material or Processing information per above requirements for Processing and Raw Material - Evidence of Approved sources of supply - Variable data for coating thickness - Variable data for all threads in excess of 0.190" nominal size for; - Pitch Diameter - Minor Diameter - Major Diameter	X			X	
Documents					
- CMS Reports as drawing requirements (e.g. GD&T features) - Replication of part marking (picture(s)) - Picture(s) of part (where a general feature can be visible) - Certificate of Conformance					

The supplier of fabricated product must submit a delta First Article Inspection report when there is any change to the product or process. Email electronic copies of the FAI to the primary point of contact. FAI forms per AS9102 in MS Excel format are available for use upon request.

These changes may include :

- ☐ A change in the design affecting fit, form or function of the part.
- ☐ A change in manufacturing source(s), process(es), inspection method(s), location of manufacture, tooling or materials, that can potentially affect fit, form or function. (includes sub tiers and special processing sources)
- ☐ A change in numerical control program or translation to another media that can potentially affect fit, form or function.
- ☐ A natural or man-made event, which may adversely affect the manufacturing process.
- ☐ A lapse in production for two years or as specified by the Customer.
- ☐ A Non-Conformance existed on the initial submission

****NOTE** - The requirements of FAI do not apply to suppliers of industry standards components

For OSP processors, pictures and shipment confirmation are required prior to shipment for all new orders and whenever engineering changes occur.

5.5 Traceability

All fabricated product shipped to Monterrey must be traceable to the original material mill heat lot. Each lot of product sub-contracted for special processes must remain traceable to the original lot as shipped to Seller. Serialized items shall maintain ultimate traceability to the unique serial number throughout all stages of manufacturing and processing

5.6 Document and Data Control

All data provided to Seller is considered proprietary to either Monterrey or its Customers. All drawings, specifications and other information must be controlled to the extent required to ensure that dissemination is limited to individuals performing tasks related to Monterrey purchase orders or requests for quotations.

Digital Product Data (DPD) provided to Seller is to be considered “for reference only” unless Seller is approved to handle DPD in accordance with Monterrey requirement. Partial or Full approval may be granted depending on the Seller’s capabilities and procedural controls.

Seller shall notify Monterrey of any discrepancies, conflicts or omissions found on product engineering or purchase orders. Product engineering conflicts that cannot be resolved will be submitted for resolution to the appropriate engineering authority. Additional specifications or drawings required can be requested from the primary point of contact.

5.7 Retention of Records

Seller shall maintain on file at Seller’s facility, Quality records traceable to the conformance of product/part numbers delivered to Monterrey. Seller shall make such records available to regulatory authorities and Monterrey’s authorized representatives. Seller shall retain such records for a period of not less than ten (10) years from the date of shipment under each applicable order for all product/part numbers unless otherwise specified on the order. Seller

shall maintain all records related to the current first article inspection (FAI) for ten (10) years past final delivery of the last Product covered by the FAI.

At the expiration of such period, Monterrey reserves the right to request delivery of such records. In the event Monterrey chooses to exercise this right, Seller shall promptly deliver such records to Monterrey at no additional cost on media agreed to by both parties.

Record retention for quality documentation is as follows:

- All records must be kept on file at Seller for the service life of the applicable product family
- Inspection records must be kept on file and be available for review for up to 10 years from the point of sale
- Inspection records for serialized product must be kept on file for the service life of the product Records of training and certification shall be kept on file at Seller.

5.8 Inspection and Testing Certificate of Compliance

Sellers of special processes or products containing special processes are required to perform processes to the latest revision at the time of processing unless directed otherwise by the purchase order or engineering definition. The supplier is responsible for reviewing the specification applicability at the time of processing. Certifications must contain the revision level of the special process performed. Special process revisions can be verified real time via the following websites:

- i. Boeing - Process and Specification Support Standard Departure Accountability Pages
<http://www.boeing.com/companyoffices/doingbiz/bps/index.html>
- ii. Goodrich - Combined Specification List
<https://m1.grdns.com/livelink/livelink?func=LL.getlogin&NextURL=%2Flivelink%2Flivelink%3Ffunc%3DII%26objId%3D672196> (note: this is a customer secure site)
- iii. Society of Automotive Engineers - <http://www.sae.org>

- iv. Military Standards - <http://assist.daps.dla.mil/quicksearch/>
- v. ASTM - <http://www.astm.org/cgibin/SoftCart.exe/index.shtml?E+mystore>
- vi. ASME – <http://www.asme.org/>
- vii. ANSI - <http://webstore.ansi.org/ansidocstore/default.asp>
- viii. NAS - <http://store.ihs.com/specsstore/controller?event=HOME>

Where special process revisions are not accessible through public means and Seller cannot validate specification revisions, Monterrey will provide monthly specification listings or equivalent revision control visibility. It is the responsibility of the Seller to ensure they have visibility to specification revisions prior to performing special processes.

5.9 Non-Conforming Product

If Seller delivers Non-Conforming product, Monterrey may at its option and at Seller's expense;

- Return Product for credit or refund
- Require Seller to promptly correct or replace the Product
- Correct the Product
- Obtain replacement Product from another source

All costs, expenses and loss of value incurred as a result of or in connection with nonconformance and repair, replacement or other correction may be recovered from Seller by equitable price reduction or credit against amounts that may be owed to Seller under this Agreement or otherwise. Where the Seller has not responded to a notice of non-conformance within 5 business days of receipt, Monterrey will take appropriate disposition action without further notice.

Non-Conforming Product discovered by Monterrey, or its Customer will result in a Supplier Non-Conforming Notification (SNN) [F-QS28-01 SNN Form]. If the nonconformance is an

isolated incident and minor in nature the SNN will serve as a notification only. If the nonconformance is a repeat issue or significant in nature a Supplier Corrective Action Request [F-QS28-02 SCAR] will be issued, and a Corrective Action must be completed within 5 days.

An 8Ds form [F-QS03-02 8Ds Corrective Action Report] or an 8Ds format equivalent from the supplier it is also accepted according to the nature of the nonconformance. Non-Conforming products that can be returned to engineering configuration within the normal process flow shall be reworked prior to submitting to Monterrey for review. The preferred location for rework is Seller's facility. Monterrey reserves the right to direct rework of Seller reported non-conformances or Seller non-conformance escapes. Rework performed that violates the original C of C will be reworked via a zero-cost purchase order and a new C of C must be issued. If Seller is uncertain of acceptable rework methods request engineering support through the Monterrey primary contact.

Seller shall not redeliver corrected or rejected goods without disclosing the former rejection or requirement for correction. Seller shall disclose any corrective action taken. Repair, replacement and other corrections and redelivery shall be completed within the original delivery schedule or such later time as Monterrey Purchasing may reasonably direct.

Goods shall not be replaced without written authorization from Monterrey Purchasing.

Non-Conforming products requiring Customer MRB activity will be evaluated for submission on a case by case basis.

All Non-Conformances will result in an administration fee up to \$250 at the discretion of the Monterrey purchasing agent.

All nonconformance related cost, such as the admin fee, technical disposition, rework, disruption will be consolidated and will be shared by the procurement agent to the vendor as notification and for request formal response in the event there is not acknowledge from the vendor or there is not an agreement the debit will be charged automatically after 10 business days from the notification.

In order to follow up on SNNs issued to vendors, information from the SNNs will be tracked using the [F-QS28-04 Supplier Nonconformance Notification Tracker].

5.10 Notice of Escapement

Seller shall provide written notification to Monterrey Purchasing within one business day of when a non-conformance is determined to exist or is suspected to exist, on Product already delivered to Monterrey under any Order and the following is known:

- Affected process or Product number and name
- Description of the problem (what it is and what it should be)
- Quantity and dates delivered
- Suspect / affected serial numbers or date codes, when applicable

In this event a complete Notice of Escapement containing Root Cause, Corrective Action and Implementation Plan with the full structure of an 8Ds must be submitted within 5 business days of notification. Complete traceability of product in question shall be provided. Once the Notice of Escapement is received it must be recorded as an SNN (F-QS28-01) to properly manage the reported nonconformance. For 8Ds follow-up and nonconforming product reference to PQS-04 Nonconforming product and PQS-05 Corrective Action procedures for how to manage the nonconforming product and the guidelines to report it to the potential affected customers.

Seller agrees to grant authorization for return of defective Product discovered by Monterrey or its Customer. Authorization is to include the terms upon which the Product is to be returned.

5.11 Shipping, Handling and Packaging

Seller shall pack the Product to prevent damage and deterioration taking into account method of shipment, location of shipment and destination of receipt, as well as time associated with shipment. Seller shall use preferred carriers and service levels as dictated by Monterrey purchasing as noted on the purchase order. Use of unauthorized carriers must first be

approved in writing from Monterrey or Seller will be responsible for the transportation charges associated with the shipment.

Packaging design shall be suitable for, and consistent with the requirements and limitations of the transportation mode specified by Monterrey.

If Monterrey ships utilizing reusable packaging, that same packaging must be used when returning product. A charge will be incurred by Seller for loss of reusable packaging.

Monterrey may charge Seller for damage to or deterioration of any Products resulting from improper packing or packaging. Seller shall comply with any special instructions stated in the applicable Order.

Upon Monterrey's request, Seller will identify packaging charges showing material and labor costs for container fabrication.

Packaging shall be controlled to the extent necessary to ensure conformance to Customer and/or regulatory authority specified requirements.

Product marking method shall be consistent with SPCS required part marking methods.

Intrusive methods of marking the Country of Origin (i.e. etching, vibropeening) shall be authorized by Monterrey prior to use. The purchase order may include specific packaging instructions.

5.12 Schedule and Planning changes Schedule Acceleration/Deceleration

Upon receipt of written notice of the change, Seller shall make its best effort to implement the change as soon as possible, but in no event shall the change be implemented later than four (4) months after notification of schedule acceleration or two (2) months after notification of a schedule deceleration.

Planning Schedule

Any planning schedule, forecast, or any such quantity estimate provided by Monterrey shall be used solely for production planning. Monterrey may purchase Products in different quantities and specify different delivery dates as necessary to meet Monterrey's requirements. Any such estimate shall be subject to adjustment from time to time, and such adjustment shall not constitute a change or termination under this Agreement

5.13 Delivery

Seller will provide NAFTA certificate of origin for all Products in advance of shipments to Monterrey and must be resubmitted annually by November 30th. Costs, fines or tariff penalties incurred by Monterrey resulting from non- compliance with NAFTA requirements or with missing or incomplete documentation will be the responsibility of the Seller. Should non-compliance arise a \$200 USD administration fee per occurrence will be debited from the Seller's account.

Seller will deliver the Product F.O.B. Monterrey's applicable manufacturing facility.

For Seller to be considered having delivered product "on time" the shipment must be delivered zero to three days late, and no more than 10 days early to the Receive date on the PO.

All shipping documents shall refer to part number, purchase order number and certificate of compliance number. Shipping documents are to be completed in accordance with all NAFTA requirements.

If Seller encounters or anticipates difficulty in meeting the delivery schedule, Seller shall immediately notify Monterrey in writing, providing pertinent details; provided however, the receipt of such data shall be for informational purposes only and shall not be construed as a waiver by Monterrey of any delivery schedule or date or of any rights or remedies provided by law or this Manual. Seller may be requested by Monterrey to communicate a detailed recovery plan in writing. This plan shall consist of but will not be limited to:

- Anticipated date of completion of the order

- Schedule of interim shipments to be made in order to sustain manufacturing operations at Monterrey's facility.
- Root Cause Analysis of shortage

Monterrey may also, at its discretion request, be communicated in person either at Seller's facility or at Monterrey's facility.

Should the recovery plan not be suitable to sustain production levels required, Monterrey may be forced to procure requirements from alternative sources in which case Monterrey shall have the right to offset any additional costs incurred against monies owed to Seller with no recourse from Seller

If Seller fails to meet its scheduled delivery dates and Monterrey elects to require expedited shipments, Seller will pay the cost of the actual expedited rate incurred. Monterrey, at its election, may accept Product(s) which are not delivered on or before the required delivery date, in which case, the Seller shall be liable for all reasonable additional costs including, but not limited to, telecommunication costs, additional or premium transportation charges, special handling expenses, and cost to the Monterrey to install the materials out of normal manufacturing sequence in addition to other remedies available by law.

Manufacturing stoppage costs incurred by Monterrey, including costs levied against Monterrey by its Customer that are a result of poor delivery performance by Seller will be debited from the subsequent payment to Seller.

Any Premium Freight costs incurred by Monterrey including shipments from Monterrey to its Customer as a result of production delays caused by poor delivery performance by Seller will be debited from the subsequent payment to Seller.

Monterrey may, at any time by written notice to Seller, require Seller to stop all, or any part, of the work called for by an Order for a period of one hundred and eighty (180) days after the notice is delivered to Seller, and for any further period to which the Parties may agree. The Order shall be specifically identified as a Stop-Work Order issued under this Section. Upon

receipt of such Stop-Work Order, Seller shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work stoppage. Within a period of one hundred and eighty (180) days after a Stop-Work Order is delivered to the Seller, or within any extension of that period, which the Parties shall have agreed, Monterrey shall either: cancel the Stop-Work Order; or terminate the work covered by the Order.

5.14 Supplier Evaluation

All suppliers are subject to be monitored through the F-QS28-03 Supplier Quality Performance. Quality Performance is built from Syteline for the parts quantity and orders received and the quantity of non-conforming parts, for OTD the evaluation will be based on the PQS-11 Purchasing.

Results Range	Cat	Controls
100-99.0	Gold	Monitor Performance
98.9-95.0	Silver	Quarterly Scorecard Report + Gold
94.9-88.0	Bronze	Quality Improvements Plan + Silver
<88	Red	Product Verification + Bronze

Note: Product verification may be conducted on-site at the supplier's location, remotely (via product photos or video call), and/or with an increased 100% PCC incoming quality inspection process, depending on the nature of the nonconformance.

The categories to calculate quality scores will be the following:

Quality Performance	95%
SNNs	1 %
Recurrent NCs	1 %
NOEs	2 %
Concessions	1 %

In the event that a vendor displays unsatisfactory performance or an inability to meet specified purchase order requirements Monterrey may take the following actions:

- Request for corrective action
- Subcontractor audit (system and/or product)
- Limit scope of approval
- Removal of subcontractor from the ASL
- Re-source work statement
- Consult with subcontractor quality system register

As part of the initial evaluation, surveillance or in the event a vendor needs improvement on quality/service, Monterrey SQR and Purchasing team will coordinate recurrent follow-up meetings, remote audits and/or onsite audits to assess the QMS and open quality items as appropriate.

5.15 On Site Review

Seller hereby grants and shall cause any of its subcontractors or Sellers to grant, to Monterrey the right to visit the facility of Seller or any of its subcontractors or Sellers during operating hours to review progress and performance with respect to production, schedule, cost, quality and protection of Monterrey’s proprietary rights under any Order. Any Monterrey representative shall be allowed access to all areas used for the performance of the Agreement. Such access shall be subject to the regulations of any governmental agency regarding admissibility and movement of personnel on the premises of Seller or any of its subcontractors or Sellers.

Monterrey shall notify Seller prior to any visit. Such notice shall contain the names, citizenship and positions of the visiting personnel and the duration and purpose of such visit if required.

Monterrey, its Customers, end users and related government and civil authorities reserve the right to review, upon request, at Sellers facility any product or records pertaining to services procured by Monterrey.

5.16 Seller's Inspection

Seller shall inspect or otherwise verify that all products, including those components procured from or furnished by Seller's or Monterrey's subcontractors to Seller or Monterrey, comply with the requirements of the Order prior to shipment. Seller shall be responsible for all tests and inspections of the Product during receiving, manufacture and Seller's final inspection. Seller agrees to furnish copies of test and/or control data upon request from Monterrey Purchasing.

5.17 Tooling

The recurring price is inclusive of any Seller amortization or recovery of nonrecurring work over the shipsets delivered during the term of the agreement. No additional payment shall be made by Monterrey for any nonrecurring work preformed hereunder. In addition, Seller waives and agrees not to assert to recover or recoup any costs associated with nonrecurring work in the event of default, failure to launch the program, program cancellation or end of the Agreement either upon expiration or mutual agreement of the parts Seller incurs unusual cost, both parties must negotiate to define the responsible party to bear said costs and the amount of reimbursement if any.

Tooling shall remain the property of Monterrey or its Customer. All tooling shall be marked by Seller as "Property of PCC Monterrey" and segregated by Seller from the property of Seller or the property of others.

Seller shall provide control, accountability, care, storage, maintenance and replacement of all program tooling Seller acknowledges that the purchase price for tooling includes accruals for all consumable items for the life of the program.

5.18 Inspection

Seller will be responsible for all regular tool maintenance and consumable supply costs at its own expense.

5.19 Payment Terms

Monterrey standard terms for payment are Net 75 as dictated by our corporate entity, PCC Aerostructures.

6. ANEXOS / ATTACHMENTS

7. DOCUMENTOS DERIVADOS DE ESTE PROCEDIMIENTO / DOCUMENTS ARISING FROM THIS PROCEDURE

Nombre / Name	Codificación / Code
Supplier Non Conformance Notification	F-QS28-01
Supplier Corrective Action Response	F-QS28-02
Supplier Quality Performance	F-QS28-03

8. REGISTROS DE CALIDAD / QUALITY RECORDS

Nombre / Código / Name/Code	Responsable / Responsible	Tiempo de Retención / Retention time	Disposición Final / Final Disposition
F-QS28-01 Supplier Non-Conformance Notification	Quality	According to PQS-02	Request for Disposition
F-QS28-02 Supplier Corrective Action Response	Quality	According to PQS-02	Request for Disposition
F-QS28-03 Supplier Quality Performance	Quality	According to PQS-02	Request for Disposition